

**MINUTES OF THE PPG MEETING HELD AT HAUGHTON THORNLEY MEDICAL CENTRE**

**THORNLEY STREET, HYDE, SK14 1JY**

**THURSDAY 6<sup>th</sup> August 2015**

**PRESENT:**

INGRID BRINDLE [CHAIR], MARILYN GOLLOM [SECRETARY], WENDY POVEY [TREASURER/ PRACTICE MANAGER], DEBORAH SMITH {DEPUTY PRACTICE MANAGER}, DOMINIC SEXTON, BILL BURGOINE, DON HUNTER, DOROTHY BURGOINE, CATHY DOBSON, JENNY CHAPMAN, CLARE WOODALL, ERIC BYNON, KATH MILLS, CATHERINE COLLINGWOOD, MARGARET E DOWNS, BRENDA MANNING, MURIEL NICHOLLS, BARBARA CAMM, KARL RADCLIFFE.

**APOLOGIES:**

JOSIE CLEGG, CATH SHAW, VICTORIA NEWTON, DR HANNAN

- Minutes of previous meeting approved, no matters arising.
- There were a number of attendees from the Haughton Vale practice who were welcomed to the meeting. The issue of lack of attendance and progress of the Haughton Vale PPG was discussed and ideas put forward to try to improve the uptake. Suggestions included a new eye catching notice board, leaflets to advertise meetings, inviting speakers and changing the name of the group.
- Bill gave out printed copies of the structure of the CCG (Clinical Commissioning Group) and where patient voice and PPG's fitted into the structure. Wendy also explained that she attends the Patient Locality Group which also strengthens the voice of local PPG's.
- Practice Matters, Update on the Practice windfall of cash, Staff uniforms have been ordered after consultation with members of staff, all staff now wear name badges. No further monies have been spent as yet.
- Teams:
- **Workshops**, Shafia still offering help when needed.
- **Communications**: PLG (Patient Liaison Group) coming up. Poster for Youth Survey in schools almost finished. Suggested asking patients who are on local school governing bodies if they could help by encouraging participation in schools.
- **Health Pledge**: The concept of Health Pledge was explained to members from Haughton Vale where they have a good display of Health Pledge in the surgery.
- **I.T.:** Dominic has joined P.E.F. (Public Engagement Forum) which is all to do with health IT. 38% of practice patients are now signed up for records access which we are aiming to increase to 50% by the end of the year. There is a need for records access to be actively promoted in the surgeries. Deborah will introduce it into the clinics.
- **Care Act**: Cathy Dobson sent the latest factoid:

- If you have had an assessment of your needs by the local authority and are receiving services or a direct payment as a result then you should also have a support plan (this might be called a care and support plan, or a care plan). This plan sets out what your needs are, what the local authority will do or is doing to meet your needs, how much this costs and how much you should pay towards it, if anything.
- Your support plan must be drawn up with your involvement and the local authority has a duty to review your plan to make sure that your needs are still being met and the outcomes that are important to you are being achieved.
- If a review finds that things have changed you must have another assessment, but you don't have to wait until the local authority decides it's time to do a review. You can request a review at any time. See <https://adultportal.tameside.gov.uk:14500/web/portal/pages/help/services> and scroll down to 'Support Planning'.
- Cathy said that she would like to help the practice become more "Dementia Aware". She said that she was investigating a training course so that she could run some sessions for patients & staff.
- She mentioned that "Dementia Friends" is an initiative to change people's perceptions of dementia. It is funded by the Department of Health and the Cabinet Office and administered by the Alzheimer's Society.
- A Dementia Friend does not have to make any big commitments in terms of time, effort or money (the sessions are free and run by volunteers) but after attending a session it is hoped that you will be more aware of the problems that a person with dementia might face, and be more willing to help, even if that just means allowing a bit more time for them to do something.
- Please go to <https://www.dementiafriends.org.uk/> to learn more.
- **Food Bank:** Dorothy reported that the food bank is grateful for the donations from the Practice. At the moment items most needed are:
- Cereals. Long life milk, tinned fruit, tinned vegetables, tinned meat, Fray Bentos Pies in tins.

**Next Meetings Thursday September 10<sup>th</sup> at 1.30pm**

**Thursday October 29<sup>th</sup> at 1.30pm**

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